



# PARENT INFORMATION PACK

2017 / 2018



Welcome to All Saints School.

This Information Pack has been designed to help you find out about the school. I do hope that you will find it useful.

All Saints School is a small, independent day school in North East Norfolk, with a friendly, family feel. We cater for children and young people from the age of 7 to 16. We provide a stimulating and supportive environment in which all pupils have the opportunity to excel and develop their talents.

All Saints provides a well structured, safe environment where effective teaching and learning are a priority for everyone. We are committed to ensuring that all our students have equal access to the whole curriculum and are given equal opportunities to develop their full potential.

The curriculum is designed to meet the needs and aspirations of all children, whatever their ability. They are encouraged to work at their own pace and the work is differentiated and tailored to meet their individual needs.

Students are taught in small class groups by fully qualified teachers. We have an experienced, committed and enthusiastic staff group who support our students and provide them with the skills and qualifications that they will need for their future adult lives.

Please feel free to contact the school with any queries you may have. We warmly extend an invitation to you to contact the school and arrange a visit.

Paul Wright  
Head Teacher

# Admission Policy

This document sets out to provide the policy and procedures for a pupil's admission to All Saints School, Lessingham.

- It is the policy of All Saints School to interview pupils irrespective of the information previously received and providing the pupil is age appropriate and it is felt that the prospective pupil would benefit from the education provided by the school, a place will be offered.
- All Saints School is a main stream school and accepts pupils with a wide range of educational ability, pupils are taught in appropriate classes to allow all to achieve their potential.
- The school can offer additional support to those who have Special Educational Needs including serious Health issues, Dyslexia, Dyspraxia, Attention Deficit Disorder, and Aspergers Syndrome (Social and communication difficulties).
- All Saints School is also able to provide a nurturing environment for those pupils who have been unable to access mainstream education, using a process of gradual integration with the aim of full school attendance. The school works closely with local authorities to provide a structured and consistent environment for young people who are considered to be vulnerable and who would benefit from attending a small school.
- There is no entrance exam for All Saints, admission is by interview with the Head teacher or nominated staff member often without the pupil if it is felt to be beneficial. An opportunity will then be given for the young person to visit and if appropriate invited to have two trial days where they can be informally assessed and join with their peers in class lessons and activities.
- All Saints School does not admit pupils whose specific difficulties relate primarily to their behaviour. It is essential for the well-being of all, that new pupils can be seen to fit in with their peers in a positive and constructive manner. The decision to offer a place will be made by the Head teacher following consultation with relevant staff and a letter of acceptance will be sent within five working days to the parents or placing authority.
- An offer of a place will be made providing the pupil's presence at the school will not be detrimental to the education or social wellbeing of other pupils in the school and where it is felt that the school is able to meet the specific needs of the pupil.
- All Saints accept entries into the school throughout the year and understands that for all pupils changing schools or attending after long absences can be extremely difficult and the transition needs to be completed with empathy and support from all pupils and staff and close liaison with parents/carers.

**Mrs J Gardiner: Managing Director**

**Date: 2/2/2017**

**Review date: 2/2/2019**

## Our Vision

We believe that we offer children a secure, safe place in which to develop and fulfil their individual potential.

All Saints School will provide excellent education which will challenge and develop pupils whatever their ability.

Our children will achieve the best possible academic success and will also be equipped to take their place in the community as responsible, caring citizens, who will have developed a life-long enthusiasm for learning.

The main philosophy of the school encompasses the following characteristics:

- To have **consideration** for everyone, irrespective of ability, creed or colour.
- To show **courtesy** to all staff, parents and fellow students.
- To have the **courage** to say and do what they know is right; not to be led by others and to speak up against bullying.
- To **care** and show **respect** for their own property and also the property of the school, staff and other students.
- To have **confidence** in their own ability and when the time comes to leave All Saints, to be ready to face the challenges of the future.

## School Aims

- We believe in high standards; a learning environment in which the aptitudes and interests of each individual child are recognised, respected and fully developed.
- To ensure that our students become successful learners who make progress and achieve.
- We offer a variety of approaches and teaching strategies to develop each student as an independent learner.
- We seek to match the curriculum to the needs of the individual, so that each student develops confidence and a sense of achievement through learning.
- To develop the confidence of an individual who is able to lead a safe, healthy and fulfilling life.
- To encourage our students to become responsible citizens who will make a positive contribution to society.

Our aims and values underpin our commitment to the National 'Every Child Matters' Agenda of:-

- Staying safe
- Being healthy
- Achieving economic well being
- Making a positive contribution
- Enjoying and achieving

## Our Mission Statement

**All Saints School aims to provide excellence in learning and life experiences in a happy, safe and creative environment.**

## School Staff

Name	Subject
Managing Director Mrs J Gardiner	History GCSE, Child Development GCSE, Environmental Science GCSE, Entry Level and Vocational courses
Mrs R Smith	Director and Accounts Manager
<b>Teachers</b>	
Head Teacher Mr P Wright	PE, PE GCSE, Maths, PSHE, Duke of Edinburgh Award
Mrs S Paterson	English and RE
Mr A Boughton	Maths
Mrs A Cooper	Science
Mrs N Atmaoui-Fischer	French and German
Mr R Hale	Geography and Environmental Science
Mr Vten	ICT
Mr P Wilkinson	Art
Mrs S Whitear	Music GCSE, Music (Seniors), Orchestra
Mrs E Woolnough	Choir, Junior music, Individual music lessons
Mrs R Price	Juniors, Art
Mrs B Gatfield	Juniors, Year 7 and Drama
Ms J Wilkin	Special Educational Needs
Mr N McGrath	PE Coach
Mr P Cumbers	Kuk Sool Won 5 <sup>th</sup> degree black belt
<b>Teaching Assistants</b>	
Mrs R Stanford	
Mrs E Smith	
Mrs C Ward	
Mrs C Parmenter	
<b>Office Staff</b>	
Mrs L Millican	
Mrs C Boughton	
Mrs J Senior	
<b>Stables</b>	
Mrs S Porter	Teacher-in-charge

## JUNIOR SCHOOL DAY

9.00 – 9.10	Registration
9.10 – 10.15	Lesson 1
10.15 – 10.35	Break time
10.35 – 11.35	Lesson 2
11.35 – 12.00	Lesson 3
12.00 – 12.30	Break time
12.30 – 1.00	Lunch time
1.00 – 2.00	Lesson 4
2.00 – 2.15	Break time
2.15 – 3.00	Lesson 5
3.00	End of the school day

On Monday mornings, registration is from 9.00 – 9.10 and assembly is from 9.10 – 9.25am

## SENIOR SCHOOL DAY

9.00 – 9.10	Registration
9.10 – 10.00	Lesson 1
10.00 – 10.45	Lesson 2
10.45 – 11.00	Break time
11.00 – 11.45	Lesson 3
11.45 – 12.30	Lesson 4
12.30 – 1.00	Lunch time
1.00 – 1.05	Registration
1.05 – 1.45	Lesson 5
1.45 – 2.30	Lesson 6
2.30 – 3.15	Lesson 7
3.15	End of the school day

On Monday mornings, registration is from 9.00 – 9.10 and assembly is from 9.10 – 9.25am

## Important General Information for Parents/Guardians

### Who to contact

Please contact school reception initially, and you will be directed to the appropriate member of staff.

Telephone Number 01692 582083

E-mail – [office@allsaintslessingham.co.uk](mailto:office@allsaintslessingham.co.uk)

The form tutor is your first point of contact. For other issues please enquire at reception.

### Form Tutors

Junior Department	Mrs Price (Mon and Tues) Mrs Gatfield (Wed, Thurs and Fri)
Year 7	Mrs Porter
Year 8	Mr Boughton (Mon and Tues) Mrs Stanford (Wed, Thurs and Fri)
Year 9	Mrs Paterson (Mon, Tues, Wed and Thurs) Mrs Gardiner (Fri)
Year 10	Ms Wilkin
Year 11	Mrs Cooper (Tues, Wed, Thurs and Fri) Mr Wright (Mon)

### Curriculum Area Leader

English	Mrs Paterson
Maths	Mr Boughton
Science	Mrs Cooper
History	Juniors – Mrs Price Years 7,8 and 9 – Mrs Roper Year 10 Entry Level – Mrs Gardiner Years 10 and 11 (GCSE) – Mrs Gardiner
Geography	Mr Hale
Languages (French and German)	Mrs Atmoui-Fischer
Music	Years 7,8,9 and GCSE - Miss Whitear Choir and Juniors – Mrs Woolnough
Art	Mr P Wilkinson
ICT	Mr Vten
RE	Juniors – Mrs Price Year 7, 8 and 9 - Mrs Paterson
Environmental Science	Mr Hale Mrs Gardiner (year 11)
Child Development	Mrs Gardiner
Special Educational Needs	Mr Wright and Ms Wilkin
PE	Mr Wright



## **Absence**

If your child is going to be absent from school, please telephone to let us know. The Head Teacher will be in school from 8.15am. If you do not contact us on the morning of your child's absence, you will be contacted by the School Office. It is important that we receive a note, giving the reason for absence, when your son or daughter returns to school.

If your child is absent for a period of time without contact from parents or carers, the school is required to notify the Attendance Team in the Local Authority.

Following recent guidance from the Department for Education, it has been recommended that Head Teachers should refuse requests for family holidays during term time, unless there are exceptional circumstances. If parents still intend to have a family holiday during term time, you are asked to complete a holiday request form which is available from the school office.

## **Uniform**

All students are expected to dress correctly for school.

School sweatshirts, polo shirts, ties, badges and school coats can be bought from the school via the school office. Please find enclosed the uniform list and order form.

### **All uniform must be named.**

Please note that if a student arrives at school inappropriately dressed, (ie: not in correct uniform), they may be sent home to dress appropriately. Also, if a student arrives in school with brightly coloured dyed hair, their parents will be asked to come and collect them from school. They will not be allowed back in school until their hair is a suitable colour.

## **Lost Property**

We have a lost property cupboard which contains un-named uniform and equipment. Please notify the school office if your son or daughter has lost something and we will do our best to find the lost item.

## **Personal Information**

Please let us know immediately of any change of circumstances. Confidential matters will be handled discreetly by the Head Teacher.

Please ensure that school records are always up to date including contact names, telephone numbers and e-mail addresses which are vital for emergency contact. This is a legal requirement. Any notification of changes should be given to us in writing as soon as possible, or e-mailed to [office@allsaintslessingham.co.uk](mailto:office@allsaintslessingham.co.uk).

## **Medicines**

In accordance with our First Aid and Medication Policy any medicine which needs to be administered in school time should be brought to the office, clearly named and with dosage instructions where it will be securely stored. This needs to be accompanied by a Parental Agreement for School to Administer Medicine form, giving permission for the school staff to administer the medication. The staff in the school office will keep a record of any medication which is administered.

## **Mobile Phones**

Mobile phones are forbidden in school. If you want your son or daughter to have a mobile phone, they must hand it in to the Head Teacher or Form Tutor first thing in the morning and it will be returned to them at the end of the day. If a student is found to have a mobile phone, it will be confiscated and returned at the end of the day on the Friday. If your son or daughter needs to contact you during the day they can use the phone in the school office.

Please note that I-pods and personal stereos/mp3 players are also forbidden in school. If these items are brought into school, again, they should be handed in. The school does not take responsibility for the loss of mobile phone, i-pods or any other electrical equipment.

### **Confiscated Items**

Items which have been confiscated, such as jewellery, mobile phones, mp3 players, I-Pods, non uniform clothing can be collected from the school office at 3:10pm on Fridays.

If necessary, a confiscated item may be collected sooner by a parent from reception.

### **Jewellery**

Students may wear two simple ear studs or small hoops, one in each ear. These should be removed or covered for PE, (for Health and Safety Reasons). Additional studs or rings on any other part of the body will be confiscated.

All other jewellery such as bracelets are forbidden.

### **Tattoos**

Tattoos are illegal on persons under the age of 16 and suggest that these are left until your son/daughter has left All Saints School.

### **Arrival at School**

School starts at 9am with registration.

Ideally, students should arrive at school from 8:40am. Those who, for special reasons, have to arrive before this time, need to report to the Head Teacher in the school building to ensure that they are safe. We cannot ensure any level of supervision before 8:30am.

### **Car Parking**

The safety of our students is paramount. Parents dropping off their children in the morning are asked to park alongside the school fence leaving the gateways free.

At the end of the day, parents are asked to drive into the playground through the far gate and exit through the middle gate. School staff will supervise the safe departure of each child.

Parents who have children in the Junior and Senior school are asked to arrive at 3:15pm. The younger children will be kept in the Junior Department from 3pm as a safety requirement.

### **Lunches:**

All students at All Saints eat packed lunches. We would like to encourage healthy eating at school. We have a water machine which supplies us with cooled water. Students are asked to bring a bottle of water, (rather than a sugary drink), which they can refill during the day.

The Juniors and Seniors currently eat their lunch in the Hall.

All students are expected to go outside at lunchtimes unless the weather is inclement.

### **Extreme Weather**

Please assume that the school will be open. We will publish details on local radio, our website or via emergency contact numbers if the school needs to close.

### **House Teams**

Each student in school is allocated to a house team. Each house has a house captain (Senior student). Stars and credits are given to individual students. These will go towards house points. Events will be held throughout the year where teamwork will be encouraged, such as Sports Day, Swimming Gala, etc.

The houses are;

Cavell	-	Yellow
Fry	-	Green
Nelson	-	Red
Sewell	-	Blue

### **Rewards and Sanctions**

All students at All Saints are encouraged to work to the best of their ability. A system of stars operates in the Junior Department. Credits are used in the Senior School.

Students are given stars or credits for a good piece of work or for commendable behaviour.

A record of stars and credits is kept in the student planners.

Certificates will be awarded in assembly for Bronze and Silver awards. A certificate for a Gold Award is very special and is given out during the Prize giving service at the end of the summer term.

Bronze	-	30 stars/credits
Silver	-	50 stars/credits
Gold	-	75 stars/credits

**All Saints School**  
**Uniform List - Junior School**  
**Winter uniform (October half term until the Easter holidays)**

<b>Girls</b>	<b>Boys</b>
<ul style="list-style-type: none"> <li>• White long sleeve shirt</li> <li>• Navy V-neck sweatshirt with school logo</li> <li>• Junior school tie</li> <li>• Plain navy trousers or knee length navy skirt</li> <li>• White socks or thick navy tights</li> <li>• Black low heel school shoes (no trainers or high heels)</li> <li>• Navy or black outdoor coat or school coat with school logo (no leather, suede, denim, camouflage or hoodies)</li> </ul>	<ul style="list-style-type: none"> <li>• White long sleeve shirt</li> <li>• Navy V-neck sweatshirt with school logo</li> <li>• Junior school tie</li> <li>• Plain navy trousers</li> <li>• Navy or black socks</li> <li>• Black school shoes (no trainers)</li> <li>• Navy or black outdoor coat or school coat with school logo (no leather, suede, denim, camouflage or hoodies)</li> </ul>

**Summer uniform (Easter to October half term)**

<b>Girls</b>	<b>Boys</b>
<ul style="list-style-type: none"> <li>• Light blue polo shirt with school logo</li> <li>• No tie</li> <li>• Navy V-neck sweatshirt with school logo</li> <li>• Plain navy trousers or knee length navy skirt</li> <li>• White socks</li> <li>• Black school shoes (no trainers or high heels)</li> </ul>	<ul style="list-style-type: none"> <li>• Light blue polo shirt with school logo</li> <li>• No tie</li> <li>• Navy V-neck sweatshirt with school logo</li> <li>• Plain navy trousers</li> <li>• Navy or black socks</li> <li>• Black school shoes (no trainers)</li> </ul>
<b>Jewellery</b>	Jewellery is not allowed in school except for a stud or small sleeper in each ear. These should be removed for PE for safety reasons
<b>Nail varnish</b>	Nail varnish is not allowed in school.
<b>Piercings</b>	Nose rings, tongue studs, eye-brow studs or any visible body piercings are unacceptable
<b>Hairstyles</b>	Hairstyles should be appropriate for school and not extreme in terms of colour, style or length. For example, hairstyles should not reflect passing trends such as partially or fully shaved or bright colours. Long hair should be tied back.
<b>Tattoos</b>	No tattoos are allowed. This is in accordance with the Tattooing of Minors Act 1969 – it is illegal to tattoo a child of 16 or under.
<b>Make up</b>	Light make up may only be worn by year 11 girls as a privilege.

## Sportswear

Navy round neck sweatshirt with school logo

Plain white polo shirt

Navy shorts or tracksuit bottoms

Plain white ankle socks

Navy football socks

White/navy trainers

Light blue polo shirts, the school tie, sweatshirts and coats with the school logo are available from the school office (see separate price list).

### **All items of school uniform should be clearly named**

We would ask that all parents and carers ensure that the correct uniform is provided and is worn in a manner which upholds the high standards of the school.

**All Saints School**  
**Uniform List –Senior School**  
**Winter uniform (October half term until the Easter holidays)**

<b>Girls</b>	<b>Boys</b>
<ul style="list-style-type: none"> <li>• Navy blazer with school logo</li> <li>• White long sleeve shirt</li> <li>• Maroon V-neck sweatshirt with school logo</li> <li>• Senior school tie</li> <li>• Plain navy trousers or knee length navy skirt</li> <li>• White socks or navy/natural tights</li> <li>• Black low heel school shoes (no trainers or high heels)</li> <li>• Navy or black outdoor coat or fleece (no leather, suede, denim, camouflage or hoodies)</li> </ul>	<ul style="list-style-type: none"> <li>• Navy blazer with school logo</li> <li>• White long sleeve shirt</li> <li>• Maroon V-neck sweatshirt with school logo</li> <li>• Senior school tie</li> <li>• Plain navy trousers</li> <li>• Navy or black socks</li> <li>• Black school shoes (no trainers)</li> <li>• Navy or black outdoor coat or fleece (no leather, suede, denim, camouflage or hoodies)</li> </ul>

**Summer uniform (Easter to October half term)**

<b>Girls</b>	<b>Boys</b>
<ul style="list-style-type: none"> <li>• Dark blue polo shirt with school logo</li> <li>• No tie</li> <li>• Maroon V-neck sweatshirt with school logo</li> <li>• Plain navy trousers or knee length navy skirt</li> <li>• White socks or navy/natural tights</li> <li>• Black school shoes (no trainers or high heels)</li> </ul>	<ul style="list-style-type: none"> <li>• Dark blue polo shirt with school logo</li> <li>• No tie</li> <li>• Maroon V-neck sweatshirt with school logo</li> <li>• Plain navy trousers</li> <li>• Navy or black socks</li> <li>• Black school shoes (no trainers)</li> </ul>
<b>Jewellery</b>	Jewellery is <u>not</u> allowed in school except for a stud or small sleeper in each ear. These should be removed for PE for safety reasons
<b>Nail varnish</b>	Nail varnish is not allowed in school.
<b>Piercings</b>	Nose rings, tongue studs, eye-brow studs or any visible body piercings are unacceptable.
<b>Hairstyles</b>	Hairstyles should be appropriate for school and not extreme in terms of colour, style or length. For example, hairstyles should not reflect passing trends such as partially or fully shaved or bright colours. Long hair should be tied back.
<b>Tattoos</b>	No tattoos are allowed. This is in accordance with the Tattooing of Minors Act 1969 – it is illegal to tattoo a child of 16 or under.
<b>Make up</b>	Light make up may only be worn by year 11 girls as a privilege.

## Sportswear

Maroon round neck sweatshirt with school logo  
Plain white polo shirt  
Navy shorts or tracksuit bottoms  
Plain white ankle socks  
Navy football socks  
White/navy trainers

Dark blue polo shirts, the school tie, sweatshirts with the school logo and the school badge for blazers are available from the school (see separate price list).

### **All items of school uniform should be clearly named**

We would ask that all parents and carers ensure that the correct uniform is provided and is worn in a manner which upholds the high standards of the school.

## Junior Uniform Order Request



Name of Student .....

Year .....

**Sizes: 24" 26" 28" 30" 32" 34" 36"**

Item	Cost	Quantity	Size	Total	Office Use To Order / In stock	Office Use Item received by Student	Office Use Paid Y / N Date
Navy V-neck sweatshirt	£13-00						
Junior School tie	£7-50						
Light blue polo shirt	£9-00						
Navy sports sweatshirt (round neck)	£13-00						
Blazer badge with school logo	£7-00						
Navy fleece lined waterproof jacket - Youth Sizes Lrg - (age 9/10 chest 32") XL - (age 11/12 chest 34") XXL -(age 13/14 chest 36")	£24-00						
Book Bag	£6.00						
<b>Total cost of order</b>	<b>£</b>				<b>Paid Yes / No Date:</b>		

I enclose cash/cheque made payable to All Saints School Ltd as payment for the uniform ordered

Signed .....Parent/Guardian

Date .....





## Senior Uniform Order Request

Name of Student .....

Year .....

Sizes: 30" 32" 34" 36" 38" (S) 40" (M) 42" (L) 44" (XL)

Item	Cost	Quantity	Size	Total		Office Use To Order / In stock	Office Use Item received by Student	Office Use Paid Y / N Date
Maroon V-neck sweatshirt	£13-00							
Senior School tie	£7-50							
Dark blue polo shirt	£9-00							
Maroon sports sweatshirt (round neck)	£13-00							
Blazer badge with school logo	£7-00							
Navy fleece lined waterproof jacket - Youth Sizes Lrg - (age 9/10 chest 32") XL - (age 11/12 chest 34") XXL -(age 13/14 chest 36")	£24-00							
Navy fleece lined waterproof jacket – Adult S - (chest 38") M - (chest 41") L - (chest 44") XL - (chest 47") XXL - (chest 50") XXXL - (chest 53")	£34-00							
<b>Total cost of order</b>								

I enclose cash/cheque made payable to All Saints School Ltd as payment for the uniform ordered

Signed .....Parent/Guardian

Date .....



## **SCHOOL RULES**

Our Golden Rules were devised by the teachers and students as a basis for maintaining a safe, happy and busy school where everyone feels valued.

### **Expectations around the school:**

- All members of the school community should respect one another and act with consideration and courtesy towards each other.
- Show respect for your own and other people's property.
- Be polite towards staff and fellow pupils at all times.
- Be honest and always tell the truth.
- Do your best and be responsible for your own behaviour and work.
- To walk through the school sensibly and quietly.
- Be attentive and listen carefully during lessons.
- Be kind and helpful towards one another, thereby contributing to make All Saints School a friendly and happy school.
- To be on time for registration and for each lesson.
- To have the correct equipment for each lesson (eg: pens, pencils, ruler, rubber, pencil sharpener etc).
- To take pride in the work displayed around the school.
- To look after the school building and all equipment with care and respect.
- Wear the correct school uniform and have the correct kit for PE.
- To behave appropriately on school transport. Students who fail to behave appropriately will not be allowed to travel on the school bus.

### **Expectations at break times:**

- During school breaks, all students are to go outside unless given permission by the Head Teacher to stay inside.
- When the weather is unfavourable, then students will be expected to go to their form rooms where they will be supervised.

### **Lunch time arrangements:**

- Junior school students have play time from 12.00 until 12.30. They eat their lunch in the Hall. Senior lunch time is between 12.30 and 1.00pm. All Senior school students will eat their lunch in the hall. Students will remain in the hall until 12.45pm when they can go outside for a 15 minute break.

### **Expectations with regards to work and learning:**

- To be punctual for all lessons.
- To be prepared for lessons with the correct exercise books, text books, pencil case etc.
- To raise a hand before contributing to class discussion.
- To co-operate with others.
- To listen attentively to adults in the class.
- To attempt tasks independently.
- To try to achieve the highest possible standard.
- To attempt the given task without wasting time. If students waste class time, they will be expected to make up the time at break times or lunch times.
- If a child has three break time detentions, they will be expected to complete an after school detention on Fridays. Parents will be fully informed.
- To complete homework tasks within the required time.
- Adhere to, and abide by the school ICT contract.

### **Prohibitions:**

- No article which may cause physical or material harm is to be brought into school. This includes matches and cigarettes and particularly illegal substances and weapons, possession of which will lead to permanent exclusion.
- Inviting other pupils to take drugs outside of school will also lead to permanent exclusion.
- Smoking or involvement in drugs are both absolutely prohibited in school, on the way to and from school and in any other circumstances in which the good name of the school would be brought into disrepute.
- It is now an offence to smoke anywhere on the school site.
- Chewing gum must not be brought into school.
- Liquid paper correcting fluid, (eg: Tippex) must not be brought to school.
- No electronic equipment of any sort, (eg: radio/personal stereo, mobile phone, pager, mp3 player, camera, ipad or laptop) or other electrical equipment is to be brought to school unless officially authorised. Such equipment will be confiscated by staff.
- Money or valuables should not normally be brought into school, but if this is unavoidable, they should be left with the Form Tutors or in the School Office. The school takes no responsibility for money or valuables.

### **School Uniform:**

- School uniform must be worn correctly at all times (see uniform lists for Juniors and Seniors).



## **CURRICULUM**

We are committed to ensuring that all our students have equal access to the whole curriculum and are given equal opportunities to develop their full potential in a safe and secure environment in partnership with parents and carers. All students at All Saints School follow the National Curriculum subjects.

Students are taught in small tutor groups by qualified teachers. The curriculum is designed to meet the needs and aspirations of all students, whatever their ability. They are encouraged to work at their own pace and the work is differentiated and tailored to meet the individual needs of the students.

When setting the curriculum, we have a number of key objectives:-

- To encourage the students to fulfil their potential and prepare them for adulthood.
- To meet the demands of the National Curriculum and the Exam Boards.
- To reflect the needs of all our students.
- To provide a wide choice of subjects for students at Key Stage 4.
- To ensure that less able students get the help that they need.
- To review the Curriculum on an annual basis in order to meet the individual needs of the students.
- 

### **Key Stage 2 (Years 3-6)**

All children at Key Stage 2 study the following subjects:-

- Literacy
- Numeracy
- Science
- History
- Geography
- French
- Information and Communication Technology (ICT)
- Food Technology
- Physical Education (PE)
- PSHE
- Music
- Art
- Religious Education (RE)

### **Key Stage 3 (Years 7-9)**

All students study the following subjects:-

- English
- Mathematics
- Science (Biology, Chemistry and Physics)

- History
- Geography
- French and/or German
- Art
- Information and Communication Technology (ICT)
- Food Technology
- Physical Education (PE)
- Religious Education (RE)
- PSHE

We have created new, exciting opportunities for year 9. From September 2013 some of years 9 and 10 have been given the opportunity to start vocational courses at Great Yarmouth College in Construction and/or Catering. Others in year 9 were given the opportunity to experience 'Roots and Shoots' which is a combination of horticulture and Forest Schools.

#### Key Stage 4 (Years 10 and 11)

At Key Stage 4, our aim is to provide the students with a broad curriculum and to enable them to take their choice of subjects at GCSE or Entry Level.

The staff at All Saints School provide guidance and support to both the students and their parents regarding subject selection. An options evening is held for students and their parents or carers during the Summer term during year 9.

Subjects available at GCSE:-

- English
- English Literature
- Mathematics
- Science
- Additional Science
- Further Additional Science
- Environmental Science
- History
- Geography
- French
- German
- Art
- Music
- Information and Communication Technology (ICT)
- Child Development
- Physical Education (PE) – the short and long course
- Key Stage 4 students can also have the opportunity to study Functional Skills in Mathematics, English and ICT.
- From September 2014, the school have been offering Entry level qualifications through the Edexcel Examinations Board, for those students who are unable to meet the demands of the GCSE curriculum.

## Vocational Studies

During the year 2016-2017 the following vocational courses were offered to years 9 and 10.

- Level 1 and Level 2 Home Cooking at Great Yarmouth College
- Level 2 Confectionary and Patisserie at Great Yarmouth College
- Construction
- Land Based Operations and Animal Care at Easton and Otley College

### Other qualifications being offered:-

- Duke of Edinburgh Bronze and Silver Awards
- Personal Survival and Swimming Awards
- Athletics Awards (summer term)
- Individual music lessons and subsequent qualifications
- Squash Awards



**Academic Year 2016-2017**

<p><b><u>Autumn Term 2016</u></b></p> <p>Term starts Term ends Half-term</p>	<p>Wednesday 7<sup>th</sup> September Staff Training Day</p> <ul style="list-style-type: none"> <li>• Thursday 8<sup>th</sup> September 2016</li> <li>• Thursday 15<sup>th</sup> December</li> <li>• Thursday 20<sup>th</sup> October – Friday 28<sup>th</sup> October (Inclusive)</li> </ul>
<p><b><u>Spring Term 2017</u></b></p> <p>Term starts Term ends Half-term</p>	<p>Wednesday 4<sup>th</sup> January Staff Training Day</p> <ul style="list-style-type: none"> <li>• Thursday 5<sup>th</sup> January 2017</li> <li>• Friday 24<sup>th</sup> March</li> <li>• Monday 13<sup>th</sup> February – Friday 17<sup>th</sup> February (Inclusive)</li> </ul>
<p><b><u>Summer Term 2017</u></b></p> <p>Term starts Term ends Half-term</p> <p><b><u>May Bank Holiday</u></b></p> <p><b><u>Royal Norfolk Show Day</u></b></p>	<ul style="list-style-type: none"> <li>• Tuesday 18<sup>th</sup> April 2017</li> <li>• Thursday 13<sup>th</sup> July</li> <li>• Monday 29<sup>th</sup> May – Friday 2<sup>nd</sup> June (Inclusive)</li> <li>• Monday 2nd May 2017 (school closed)</li> <li>• 28<sup>th</sup> June 2017</li> </ul>



### Academic Year 2017 - 2018

<p><b><u>Autumn Term 2017</u></b></p> <p>Term starts Term ends Half-term</p>	<p>Wednesday 6th September Staff Training Day</p> <ul style="list-style-type: none"> <li>• Thursday 7<sup>th</sup> September 2017</li> <li>• Thursday 14<sup>th</sup> December 2017</li> <li>• Thursday 19<sup>th</sup> October – Friday 27<sup>th</sup> October (Inclusive)</li> </ul>
<p><b><u>Spring Term 2018</u></b></p> <p>Term starts Term ends Half-term</p>	<p>Wednesday 3rd January Staff Training Day</p> <ul style="list-style-type: none"> <li>• Thursday 4<sup>th</sup> January 2018</li> <li>• Friday 23<sup>rd</sup> March 2018</li> <li>• Monday 12<sup>th</sup> February – Friday 16<sup>th</sup> February (Inclusive)</li> </ul>
<p><b><u>Summer Term 2018</u></b></p> <p>Term starts Term ends Half-term</p> <p><b><u>May Bank Holiday</u></b></p> <p><b><u>Royal Norfolk Show Day</u></b></p>	<ul style="list-style-type: none"> <li>• Monday 16<sup>th</sup> April 2018</li> <li>• Thursday 12<sup>th</sup> July 2018</li> <li>• Monday 28<sup>th</sup> May – Friday 1<sup>st</sup> June (Inclusive)</li> <li>• Monday 7th May 2018 (school closed)</li> <li>• TBC</li> </ul>
<p><b><u>Autumn Term 2018</u></b></p>	<ul style="list-style-type: none"> <li>• Wednesday 5<sup>th</sup> September Staff Training Day</li> <li>• Thursday 6<sup>th</sup> September 2018</li> </ul>



**ALL SAINTS SCHOOL, LESSINGHAM**  
**FEES PER TERM FROM SEPTEMBER 2016 TO JULY 2017**

**JUNIOR SCHOOL**

Registration of new pupils	£20
Fees	£1200

**SENIOR SCHOOL**

Registration of new pupils	£25
Fees	£1800

There is a reduction of 10% for a second son/daughter and 15% for a third off the fees.

**Please note there are three terms in each academic year.**

**TRANSPORT**

Many children arrive at school by car and parents are encouraged to join our travel plan and car share or allow their son/daughter to cycle to school. Transport is available from the Great Yarmouth, Sheringham and North Walsham areas at a cost of £360.00 per term, to help towards the general running costs of the vehicle.

**MUSIC LESSONS**

All individual music lessons are by arrangement with the Music teacher concerned to include piano, recorder, voice and guitar.

**PAYING BY INSTALMENTS**

Some parents may prefer to pay School Fees by an instalment system. This can be arranged on a 12-month basis by Direct Debit, commencing September of each year. Payments will be due on the first day of each month from September to August, inclusive. Any payment defaults will result in the removal of the pupil from school.

Please note that payment for Year 11 students is only available on a 10-month basis.

The entry fee for this academic year for Edexcel and AQA is £45.00 per GCSE subject. Non payment will result in the withdrawal of a candidate.